

Date: _____
 Attention to: _____
 Fax: _____
 Page: 1
 Subject: Visa Support Documents

Please be informed that we provide our Guest with
 Tourist Visa Support Service for whole period of his stay in our hotel.

**Please note that all lines of this form should be filled in completely for each guest separately
 in capital letters with all requested details otherwise visa support documents will not be provided.**

- Accepted Credit Card: **American Express, Visa, Master Card, Diners Club, JCB**
- A copy of the passport need to be provided among the Visa Support document

Please send us this form back by fax: **+7 812 406 7311**
 or as a scanned file by e-mail: reservations.LEDPN@rezidorparkinn.com

Visa Support Request Form

Arrival Date	Departure Date	Reservation confirmation #	Title
<input style="width: 100%;" type="text"/> <small>day month year</small>	<input style="width: 100%;" type="text"/> <small>day month year</small>	<input style="width: 100%;" type="text"/>	<input style="width: 33%;" type="text"/> <input style="width: 33%;" type="text"/> <input style="width: 33%;" type="text"/> <small>Mr Mrs Ms</small>
Last Name <input style="width: 100%;" type="text"/>			
First Name <input style="width: 100%;" type="text"/>			
Passport # <input style="width: 100%;" type="text"/>			
Date of Birth <input style="width: 100%;" type="text"/>		Citizenship <input style="width: 100%;" type="text"/>	
		<small>day month year</small>	

Please advise us credit card details to be indicated in Hotel Voucher as method of payment*
 *For security reasons please mention only last 4 digits of the card

<input style="width: 100%;" type="text"/> <small>Credit Card Number</small>	Expiry Date <input style="width: 100%;" type="text"/> <small>month year</small>
--	---

Important Terms & Conditions:

- In order to proceed with Visa Support Documents, please, contact hotel by phone +7 812 406 7310 and advise full credit card number.
- If the guest does not arrive within the above mentioned dates or cancel the reservation then the non-refundable amount of 2000 Russian Roubles (including 18% VAT) will be charged to the credit card indicated above.
- Hereby I ask you to send me hotel voucher with indication of payment method as "Hotel Accommodation and all services are fully paid by above credit card"
 I guarantee to pay for my stay at the hotel directly by credit card or by cash.

I understand & agree to the above Terms & Conditions:

Signature _____	Date <input style="width: 100%;" type="text"/>
<small>of above Credit Card Holder</small>	<small>day month year</small>

Please advise us your e-mail and fax number to send you Visa Support Documents

e-mail <input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/> <small>Country code City code Fax number</small>

- Please be informed that Russian Consulates in Asia, Africa, Japan, Mexico and South America may request the Originals of Visa Support Documents.
 Original Documents Pick Up Service should be organized and paid from Guest's side.

Park Inn by Radisson Nevsky St. Petersburg
 Nevsky pr, 89
 191036 St. Petersburg, Russia
 Tel: +7 812 406 7310
 Fax: +7 812 406 7311
reservations.LEDPN@rezidorparkinn.com
<http://www.parkinn.com/hotel-stpetersburg>